

*Neighbourhood Management
in Springbourne and Boscombe West*
Neighbourhood Management Board Meeting

Minutes

Venue – Kings Park Indoor Bowling Centre
Friday 29th April 2005

FINAL

| Present: | <u>VOTING MEMBERS</u> | <u>NON-VOTING</u> |
|-----------------|---|---|
| | Resident: Dee Henderson Harry Cutler Brian Glassock Donald McQueen Lisa Northover Yvonne Aloba | Officers: Community Involvement Officer: Sue Warr Administration Manager: Helen Clarke Drugs and Crime Coordinator: Lindsay Caplen Service Development Officer: Cat Jung Street Improvement Coordinator: Joanna Keats Employment Outreach Worker: Stef Tayton SRB Representative: John Ludlow |
| | Voluntary Sector: Viv Aird Police: Mark Kelly LA representative: Pam Donnellan PCT representative: Joy Reynolds (from 10:20) Elected Member: Rob Copeland | |

| | |
|-------------------|--|
| Observers: | Gary Sherborne (Resident) Mike Breen (Vice Chair WARA) Judith Skinner (Resident) |
|-------------------|--|

1. Apologies and Introductions

Apologies: John Kingswell (Resident Board Member), Nigel Sherry (Resident Board Member), Steven Lugg (Accountant LA), Rachel Bird (Faith), Rob Sly (JCP), Sue B (NM), Fiona McArthur (Business), Steven Williams (Disability Rep), Rosemary Bintcliffe (GO).

2. Conflicts of interest – None declared at this time.

3. Minutes and Matters arising

Matters Arising

Planning

6-8 Hayes Avenue – Letters of objection have been sent from NM.

Holdenhurst Road – differing opinions on the viability of the development were expressed and it was agreed that NM would not be writing a letter of objection but individuals should do so if they wished.

98-101 Plamerston Road – erection of 11 one bed flats but it does appear there is a demand for affordable housing, which this development is expected to be. Agreed not to send NM objection letter.

The question was raised as to the definition of affordable housing and it was agreed that Peter Hoyle should be invited to the Board to give a presentation/talk on the council's strategy for affordable housing.

ACTION- Sue B

Honeycombe Chine – the plans for the surf reef were taken to Cabinet on 27th April and approved. The consultation will start on May 6th and RobC will email dates through to Helen for inclusion on the website.

ACTION- RobC

Sailsbury/Carnavon Road Pavements – Sue B has investigated and there is a street audit completed every two years which produces a 'priority' list of streets. These streets are not at the top of the list but Sue has requested a copy of the full list for her review.

Minutes – agreed as fair and accurate.

4. Correspondence

Hot School Meals letters between Sue and the council were discussed and the additional letter from Ian Bickerton was passed round for reference.

5. Succession Planning

The away day on the 23rd March was discussed along with the report produced by Michael Pyner as a result of the day. The board agreed to:

- Have an outline of a succession strategy developed and approved by Board by the end of October 2005.
- Form a sub group to look at possible options for NM and to prepare a paper on these options for the Board to discuss and consider.
- The agencies (and NM Agency Reps) being a fundamental part of this group and Sue should seek their commitment to join the sub group along with the volunteers of Rob Copeland, Harry, Dee and John L. **ACTION- Sue B**

Also discussed was the role of the group and the following were highlighted as possible agenda items/things to consider for the group:

- Funding options
- Operational objectives
- Workable structures
- Organisational processes
- Examples of what other schemes throughout the UK have done

6. Town Centre Manager

As the SRB bid was rejected the funding for this project was highlighted to be 1/3 short. To date NM have approved £14,666 for 05/06 and £10,666 for 06/07 and the council have approved £14,666 for 05/06 and 1/3 of the costs for years thereafter.

The Board voted to use the money from ESF, BCVS and Regional Champion, totalling £4,666.38 for this project and it was agreed with one abstention.

Further approaches for funding have been made to BWCP, JP Morgan, Traders Association, BARC, and local Councillors. Sue W will ensure the Board is kept updated with developments. Noted that the main beneficiary of a TCM would be the traders but the idea is to fund this post initially to show the benefits and hopefully get buy in from the traders at a later date.

It was unanimously agreed that the post should be advertised now as the funding can be redistributed to ensure that the first year is covered while other funding options are explored.

ACTION - SueB

A query should be made to council to ensure they are happy with the re distribution of the funds and their consent should be reported back to the Board. **ACTION- RobC/Pam**

7. Finance

Helen reported that the actual spend for this year was £659,394 and the capped figure was £661,208. Thanks were conveyed to Helen for her financial control and management of the funding. With the way the council accounting procedures were and due to claims for spend in 2003/04 being made in 2004/05, some of the 2004/05 spend will be claimed in 2005/06, current financial year. This leaves our current unallocated at approximately £74,000. Thanks was also noted for the work Steven Lugg has done on recording NM finances, as he was leaving post in the next month or so.

8. Progress Report

Groups

Statement of Community Involvement – the GOSW will be arranging a meeting with Alan Cheesman to discuss ways to make the current draft statement more robust. Consultation will

take place in June/July 2005 and NM have requested Alan to attend the Board to discuss the statement with all Board Members.

ACTION- SueW

Examples of other areas Statement of Community Involvements were requested and these will be sent to RobC and Pam for reference.

ACTION- SueW

Noted, there has been no progress yet on getting the NM area made a 'special' case in the Bournemouth Plan.

EH Officer – started last week and will be spending time at the NM offices, possibly up to two days a week once fully settled into the role.

Extra Sheltered Housing – Nick Rosewell (Council) is leading on providing more of this in the area and has requested to come to Board to discuss plans.

ACTION- SueB

Environment Group – Noted that external funding has been secured for a part time post and a request should be put to Mike Moon that in writing we should receive confirmation on what is happening with the Warden Scheme and how the money is planned to be spent for this year, as there was considerable carry over and the amount allocated is approximately £79,000. Specific questions included, 1. Has the council agreed in writing to mainstream the scheme for future years? 2. Have the current Wardens had their contracts extended till end March 2006 with the underspend from last financial year?

ACTION- SueW

It was noted that action items on the Environment Group had slipped a little and a review will be taking place to ensure all slipped items are picked up and actioned.

Environmental Audit – The information from the Environmental Audit needs to be presented to the relevant departments within the council and it was proposed that consultants needed to be hired to do this effectively to ensure the outcomes are included in the Transport Plan.

The Board agreed Unanimously to fund up to £1,200 for the hire of consultants for this purpose. Noted that unallocated leverage spend reduced to approximately £72,800.

Health and Education – The Social Inclusion Project Manager, Alex Wiggins, has been in place for a short time now but the main concern is the post of the Volunteer Coordinator Position, which there have been problems placing. Requested that Pam chase to see if this position could fit within the council.

ACTION-Pam

Noted that the next meeting on the 24th May will conflict with the Bournemouth Partnership Conference and it should be rearranged.

ACTION-Cat

Public Reassurance Meeting – Productive meeting on the 28th April and they will be looking at various surveys to enable comparisons to take place with crime figures to allow for accurate figures to be presented to the public on crime figures per 1000 people, and for an honest picture to be conveyed with the aim of reducing the fear of crime.

Employment – Steff briefed the Board on his background prior to becoming the Employment Outreach Worker and the Worklessness Conference is scheduled for the 15th June.

PR – The Comms Group have engaged the services of Wordsmith on an ad hoc basis for press releases. Eyemedia is completing the Brochure and the costs will be covered from sponsorship money received. The signpost leaflet is complete and will be distributed with NM News at the end of May.

Graffiti Project – It is for a controlled project for the subways near Asda but has received some opposition from certain parties but NM feel strongly that it should be supported as it will improve the area as a whole. Harry agreed to speak with Councillors in his NM Rep capacity to explain the advantages of the project and try and gain support. Noted that the subway at the end of Ashley Road, under Holdenhurst Road is also felt to be an intimidating place.

Bus Station – Sue is progressing this with the council.

NM AGM – A date will be coordinated via email.

ACTION-Helen

Tennis for Free – Cat is trying to find funding to pay for the tennis coach and would welcome suggestions from the Board and others.

Community Wins – agreed that the following "one-line" details should be circulated to Board Members prior to appraisal: Applicant, Amount, Purpose.

ACTION-SueW

9. Report from Crime and Drugs Coordinator

Lindsay supplied a written report to the Board on her activities over the past year.

It was agreed that Homelessness should become an agenda item for the Housing Group

ACTION-Harry

Agreed that Drugs/Prostitution should be an agenda item for the Health and Education Group

ACTION-Joy

The Board thanked Lindsay for all her hard work over the last year and wished her luck and success for the future.

10. AOB

Residents Associations – Cat has approached various groups with a view to applying for funding to the Heritage Lottery fund for work on Walpole Park.

11. Springbourne Library

This was discussed as a confidential item due to the sensitivity of the financial details within the bid. Noted that the figures in the bid are estimates and could differ when works actually begin.

The Board unanimously agreed to fund up to £52,000 as a contribution to the works due to be undertaken at Springbourne Library, with the proviso that all monitoring arrangements are agreed to and adhered to.

Date of next meeting:

Wednesday 25th May at **4.30pm** Kings Park Indoor Bowling Centre

The meeting closed at 12:35